

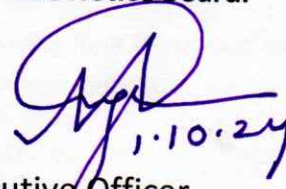
**OFFICE OF THE  
MUNICIPAL COUNCIL  
BELPAHAR.**

No. 3272 /dt. 01.10.2024

**QUOTATION CALL NOTICE**

Sealed quotations are invited from the Agencies & vehicle owner for providing 01 (One) no. of TUV300/Bolero/Sumo Gold/Ertiga Vehicle (Car) till the financial year 2024-25 and 2025-26 and may be extended if such situation arises, for official use in this departments/office on monthly rental basis. The quotation completed in all respect should reach/ drop before the undersigned on or before dt.08.10.2024 by 4 PM through Indian Regd. Post/ speed post only and shall be opened on same day at 5 PM in presence of the bidders or their authorized representatives in the chamber of the Executive Officer Chamber Belpahar Municipality .

The details specification, terms and conditions is available in the Jharsuguda district website <https://jharsuguda.odisha.gov.in/> and Belpahar Municipality website. [www.belpaharmunicipality.co.in](http://www.belpaharmunicipality.co.in) with office Notice Board.



Executive Officer  
Belpahar Municipality

**OFFICE OF THE  
MUNICIPAL COUNCIL  
BELPAHAR.**

No. 3273 /dt. 01.10.2024

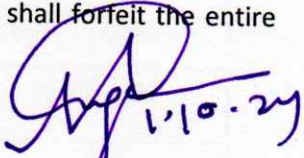
**SHORT QUOTATION CALL NOTICE**

Sealed quotations are invited by way of retendering from interested reputed travel agencies Tour Operators/ Private Agencies for providing (One) TUV300/Bolero/Sumo Gold/Ertiga Vehicle (Petrol variant) having sitting capacity not more than Seven including Driver till the financial year 2024-25 and 2025-26 and may be extended if such situation arises, which shall confirm following terms & conditions for official use in this departments/office on monthly rent basis.

**Conditions for Hiring of Vehicles:**

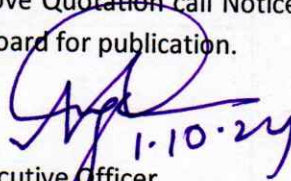
1. The vehicle must be in good road worthy condition and shall not be older than two years from the date of initial registration after purchase with minimum fuel efficiency 10km/ltr.
2. The hire charges do not include fuel and lubricant cost which is to be paid separately basing on actual consumption of fuel and lubricants in the shape of coupons as per existing Government norms. Any damage/loss to the vehicle /life/ other property caused or legal action arose during plying of the vehicle, then it will be borne by the vehicle owner and the Municipality will no way responsible. All other expenses of the vehicle & its driver will be borne by the hired vehicle owner.
3. The driver of the vehicle must have valid driving license for driving light transport/ passenger vehicle and should be sufficiently experienced in driving passenger vehicle.
4. The driver should be well behaved/ gentle and obedient in nature.
5. When the hired vehicle cannot be supplied by the owner by any reason, at that case, the Owner will supply another vehicle with almost all facility and conditions with due prior intimation to the authority and no frequent change is permissible.
6. It is preferable to hire BS-IV compliant Petrol vehicles instead of diesel vehicle to avoid pollution of Air.
7. It will be ensured through Service Providers of Hired vehicles that the vehicles are kept under optimum running conditions and avoid accidents attributes to lack of maintenance/upkeep. The hired vehicles cannot be used for any private /commercial purpose beyond office hours or during holiday.
8. The Service provider must have Pollution certificate, Insurance certificate, registration certificate, Fitness certificate, and certificate of up-to-date Tax payment, GST Regd. Certificate, MV documents and other certificates which are mandatory for plying of vehicle. The authority has a liberty to ask to deposit other certificates/documents as and when required as provided under law.

9. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded for the said purpose.
10. The hiring may be discontinued immediately when the vehicle is no longer required for the office.
11. Security deposit of Rs. 5,000/- (Rupees Five thousand ) only shall be deposited in shape of STDR/NSC duly pledged in favour of the Executive Officer, Belpahar Municipality and after completion of tender process, the deposited Security deposit will be refunded to the unsuccessful bidder without interest..
12. The owner of the hired vehicle will kept the vehicle in his own risk or as desired by the undersigned depending upon the situation.
13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to issue one month prior Notice before such withdrawal of service and termination of agreement.
14. The registration of the hired vehicle preferably would be under the jurisdiction of RTO, Jharsuguda district.
15. If the bidder violates any of the term of the contract, Municipality shall forfeit the entire amount of security deposit including contract Agreement.

  
Executive Officer  
Belpahar Municipality

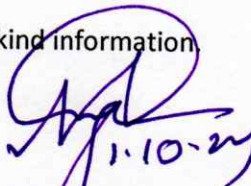
Memo No. 3224 Dt. 01.10.24

Copy submitted to DIO, NIC, Jharsuguda with a request to publish the above Quotation call Notice immediately in the website for wide publication and copy to Office notice Board for publication.

  
Executive Officer  
Belpahar Municipality

Memo No. 3275 Dt. 01.10.2024

Copy submitted Collector & D.M / P.D, DUDA, Jharsuguda for favour of kind information

  
Executive Officer  
Belpahar Municipality

## CHECK LIST

"Quotation for providing (One) TUV300/Bolero/Sumo Gold/Ertiga Vehicle (Petrol variant)"

( The following sheet will be filled up by the quotationer & submit the following documents in a chronological order)

Srl No.	Nature & description of documents	Submitted (Mention Yes/No & No. of sheet)	Remark if any
01	Registration Certificate		
02	Pollution Certificate		
03	GST Regd. Certificate		
04	Insurance Certificate		
05	Fitness Certificate		
06	MV documents and other Certificates which are mandatory for plying of vehicle.		
07	Road Permit		
	Total Sheets submitted		

Full Signature of Quotationer and its Agency

with date& seal

## Annexure-B

General Information

Sl No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	